







- Edit Profile for each person to update contact info.
   Updating one person doesn't update all.
- Renew or purchase memberships for your family. For returning members, check the box next to "Time to Renew" or select Change My Participation to find a new troop/role. For new members, scroll to the bottom and select "Register a new household member".

#### My Troops (for Families)

 Meeting information as well as contact information for leaders and cookie coordinators.

# My Troops (for Leaders)

- Renew existing members on your troop roster.
- Send an invitation email to new families to join your troop. The family gets a one-time use link that allows them to register one or more family members to your troop. The link cannot be forwarded to others.

#### **My Profile**

- Change your password.
- Update your email address (which is your username).
- Change employer or contact information for yourself. To make changes for anyone else in the household, go to My Household.

# **My Events**

- Register for events and camps.
- You'll need to know the zip code of the city where the event takes place. Expand the search radius up to 90 miles. Use 27613 for virtual events.
- For event registration tips and a list of zip codes for our council properties, visit our website (www.nccoastalpines.org), choose Help Desk in the upper right-hand corner, and select Activities.

## <u>gsLearn</u>

- Available to currently registered adult members.
- Gain essential skills to be a Girl Scout volunteer.
- Learn how to facilitate Girl Scout badges and work with girls on your troop level.
- Enhance personal and professional skills through any module in the Content Library.

## **Volunteer Toolkit (for Families)**

- Review your troop's calendar in the Year Plan.
- Get specific meeting agendas, plans, and supply lists in the Meeting Plan.
- Find a wealth of information in Resources, including the Badge Explorer that helps you find fun new badges.
- · Review troop accounts in Finances.

# Volunteer Toolkit (for Leaders and Juliette families)

- Communicate with your troop in My Troop.
- Manage the troop calendar, record meeting attendance, and mark achievements in Year Plan.
- Find badge and journey meeting agendas, activity plans, and supply lists in the Meeting Plan.
- Find a wealth of information in Resources, including the Badge Explorer that helps you find fun new badges.
- Track troop accounts in Finances (this tab is not available to Juliette families).